



ELEVENTH BIENNIAL CONVENTION
EVANGELICAL LUTHERAN CHURCH IN CANADA
 University of Manitoba, Winnipeg, MB
 June 21-24, 2007

Information Letter #3

The Local Arrangements Committee, chaired by Norm Coull, joins with the ELCIC Officers, the National Church Council and the National Office staff in welcoming you to Winnipeg and wishing you an enjoyable convention experience.

BULLETIN OF REPORTS

The following additions or revisions to the *Bulletin of Reports* are contained in your delegate packet. Please insert these documents into your binder:

<u>Section</u>	<u>Contents</u>
A-Introduction	Table of Contents, A-1 to A-3 Greetings from Archbishop of Saint Boniface, A-9 Convention Appointments, A-11 to A-12
B- Attendee Information	Exhibitors/ Sponsors, B-13 to B-18
C- Agendas	Revised Agenda, C-1 to C-6 Guide for Speaking at the Microphones, C-13 Standing Rules of Order, C-15 to C-20 Acronyms, C-21 Glossary of Terms, C-23
G-Motions	Additional Petition, G-37 to G-38

CONVENTION AGENDA

Maps of the University of Manitoba campus and the University Centre second floor have been provided in your *Bulletin of Reports*. This material can be found in Section B- Information for Attendees. The business sessions will be held in the Manitoba Room located on the second floor of the University Centre building on Chancellor Circle. Other locations for meals and worship are as follows:

Registration	Second Floor Alcoves, University Centre
Cafeteria	Pembina Hall
Joint Day with Anglicans	Winnipeg Convention Centre (off campus)
Early Morning Eucharist	St. John's Chapel
Special Meal Functions	University Club, Pembina Hall
Evening Prayer	St. John's Chapel
Evening of Thanks Program	Pembina Hall Cafeteria
Evening of Thanks Reception	Marshall McLuhan Room
Closing Worship Service	Manitoba Room, University Centre

The detailed convention agenda and time schedule is included in Section B of the *Bulletin of Reports*. Attached to this information letter is a revised "Program at a Glance" which provides a quick reference for all business sessions, meals, and convention events.

NAME TAGS

You are required to wear your name tag at all convention events both on and off campus. Delegates have been issued a name tag with a yellow lanyard while all other visitors and guests will be issued a name tag with a royal blue lanyard. Staff and volunteers are assigned red lanyards. Your meal cards and special meal tickets are located in your name badge pouch.

VOTING CARDS

If you are a voting delegate, you will have received three voting cards (YES, NO, ABSTAIN) in your registration packet. Please bring these cards with you to all business sessions.

MEALS

Meals Cards

Delegates and visitors with meals have been issued a meal card for the Pembina Hall Cafeteria. This meal card looks like a credit card and has been programmed with your meal requirements. The first meal covered by the convention will be breakfast on Thursday, June 21 and the last meal covered will be breakfast on Sunday, June 24. You will find the meal card located in your name badge pouch.

The Pembina Hall Cafeteria is not large enough to serve meals to all of the convention attendees in one seating. Therefore seating 1 will include persons with last names starting with A to K while seating 2 will include persons with last names starting with L to Z. Seating 2 will start 30 minutes later than seating 1 for all meal functions. For an illustrated description you may refer to the "Program at a Glance" that is attached to this information letter.

New Cafeteria Hours

The hours for meals provided in Pembina Hall cafeteria have been extended. Breakfast will be available from 6:30 am to 8:00 am on Thursday, June 21, and from 7:00 am until 9:00 am on Friday and Saturday morning. Supper hours have been extended on Thursday, June 21 and Friday, June 22 from 5:00 pm to 7:00 pm. Please note that lunch hours will remain the same from 12:00 pm to 1:30 pm. Supper on Saturday, June 24th will also remain the same from 5:00 to 6:30 pm.

Special Meal Functions

If you had requested a ticket to one of the three special meal functions on your registration form, you will find these tickets also located in your name badge pouch. The special meal functions will take place in the University Club located on the main floor of Pembina Hall. Tickets will be collected at the door.

EVENING OF THANKS

On Saturday evening starting at 7:00 p.m., there will be "An Evening of Thanks" celebration. This evening will commence with a short program in Pembina Hall acknowledging outgoing members followed by a reception in the Marshall McLuhan Room and outdoor patio. The reception will include a cash bar.

PHOTOGRAPHY

Please note that accredited photographers and the media will be in attendance at the 2007 National Convention. By the nature of your attendance at the convention you have indicated your consent to being photographed. Photographic images will be used for the purpose of reporting on and providing highlights of the event. If you have any concerns or wish not to be photographed, please ask for the ELCIC Privacy Officer, Trina Gallop, at the convention registration or hospitality desk.

BUSINESS SESSIONS

All business sessions will take place on the second floor of the University Centre in the Manitoba Room. Please bring your *Bulletin of Reports*, voting cards and name tag with you to these sessions. Refreshment breaks will be provided as indicated on your convention agenda

HOSPITALITY DESK

The ELCIC Convention Hospitality Committee welcomes you to Winnipeg. Want to see some local attractions? Need to know when you can swim or workout on campus? Feel the need to jog or walk in a nearby park? Puzzled about when your bus to the airport leaves? The friendly Winnipeggers at the Information Desk will be happy to help you enjoy a great time here.

NO SMOKING

Delegates and visitors should be aware that smoking indoors anywhere on campus is not permitted.

CAMPUS AMENITIES

The ground floor of University Centre contains a number of services which may be of use to you – pharmacy, CIBC cash machine, bookstore (so much more than books!), postal outlet, hair salons, flower shop, convenience store, Tim Horton's, copy centre and chaplain. A full-service hospital is adjacent to the campus and a walk-in clinic with extended hours is a five minute drive.

WORSHIP

Opening Worship Service

The Opening Worship Service will take place on Thursday, June 21 at the Joint Day with the Anglicans event. Buses will start loading at 8:00 am from MacLean Crescent which is located just outside the campus accommodations. There will also be one bus sent to pick up participants from the three convention hotels located on Pembina Highway starting at 8:00 am. The last bus to the Convention Centre will leave promptly at 8:20 am. The program is scheduled to start at 9:00 pm. Buses will return to the University at 4:00 pm.

Convention Offerings

Offerings will be accepted on Thursday afternoon at the Joint Day with the Anglicans and at the Sunday morning Closing Worship Service. The recipients of the offerings are the Global Hunger and Development Appeal (GHDA) for the opening service and the Canadian Council of Churches for the closing service. Offering envelopes have been provided to you in the delegate packet you received at the registration desk. Please bring these envelopes to the worship services or leave them with the Local Arrangements Committee treasurer at the registration desk if you are unable to attend.

Worship on Campus at St. John's Chapel

Early morning Eucharist will take place on campus at St. John's Chapel on Friday and Saturday mornings at 7:00 am. Evening prayer at St. John's Chapel will take place at 9:30 pm on Friday. Saturday evening prayer has been cancelled.

Closing Worship Service

The Closing Worship Service will take place on campus in the Manitoba Room at University Centre on Sunday, June 24th starting at 9:00 am. The national convention will end at 10:30 am after the closing service.

EXHIBITORS

In your delegate packets, you received a variety of pamphlets, posters and brochures from the members of our Lutheran community. Please read and bring them home to share with the members of your congregation.

This year, we have 21 exhibitors at our national convention. Please support our exhibitors by taking some time during the breaks to visit their display tables. The exhibitors this year are:

Aon Reed Stenhouse Inc.	ELCIC Mission in the World
Augsburg Fortress Canada	ELCIC Stewardship
Canadian Lutheran Bible Institute	FaithLife Financial
Canadian Lutheran World Relief	Lutheran Collegiate Bible Institute
CLWR—Four Corners	Lutheran Theological Seminary
CLWR—International Volunteer Service	Luther Village Camp
Ecclesiastical Insurance Canada	Lutheran World Federation
ELCIC <i>Canada Lutheran</i>	Takaskweyak Cree Nation
ELCIC Evangelical Lutheran Women	Traditions in Fabric
ELCIC Global Hunger & Development Appeal	Waterloo Lutheran Seminary
ELCIC IT Services	

CONVENTION SPONSORS

We would like to express a sincere thank you to all our convention sponsors. Your support and contribution is greatly appreciated. It is our pleasure to acknowledge the following sponsors:

Aon Reed Stenhouse Inc.	Cosponsor of Friday morning and afternoon refreshment breaks
Ecclesiastical Insurance	Cosponsor of Friday morning and afternoon refreshment breaks
FaithLife Financial	Saturday morning refreshment break sponsor
	Cloth bags, pencils, and pads of paper included in registration packets
GHDA/ CLWR	Water bottles
GHDA	Tree kits, bracelets, and pens
St. John Ambulance	Community Services

DEPARTURES

Local transportation for delegates to the Winnipeg Airport will occur on Sunday, June 24th from the University of Manitoba campus. Pickups will be on MacLean Crescent next to the campus accommodations. Please plan to be at the pickup location on MacLean Crescent at least 10 minutes prior to the departure times listed on the schedule. The departure schedule will be posted at the Hospitality Desk on Friday, June 22nd and Saturday, June 23rd. If you have any questions regarding transportation to the airport on Sunday, please check with the Hospitality Desk on Friday or Saturday.

VOLUNTEERS

A convention of this size could not operate without the assistance of the Local Arrangements Committee and the many volunteers who have so graciously donated their time. On behalf of the national church, a sincere thank you for your service to the national church and to the success of the 11th biennial convention. We could not have done this without you.

EVALUATION FORM

Please remember to complete your evaluation form included in the *Bulletin of Reports* and hand it in to the registration desk.

June 2007