



**ELEVENTH BIENNIAL CONVENTION
EVANGELICAL LUTHERAN CHURCH IN CANADA**
University of Manitoba, Winnipeg, MB
June 21-24, 2007

Exhibitor Information Letter

A limited number of display tables are available for exhibitors at the ELCIC National Convention in Winnipeg, June 21-24, 2007, on a first come first served basis. Display tables are only available to organizations having an official relationship with the ELCIC.

If you wish to have a display during the convention, please complete the attached form and return it to the Convention Registrar with the \$125 fee (per display table) by March 15, 2007. Please make cheques payable to the ELCIC.

Please note that Exhibitors must also register as a visitor at the convention. Also attached is the delegate and visitor information letter #1.

The exhibitor package includes:

- a) a display spot with one six foot table and two chairs for the duration of the convention;
- b) a special name tag(s) for easy identification as an exhibitor;
- c) a business card size "ad" included in the Bulletin of Reports sent to all delegates and visitors;
- d) periodic promotion on the screens in the convention hall to invite delegates and visitors to visit the display area.

Please note that overnight security is **not** provided. Exhibitors are asked to ensure that items of value are not left unattended.

Banners may be attached only to the front of the table or to the actual display. Hanging banners or signs on the walls are not permitted.

Displays may be set up between 5:00 p.m. and 7:00 p.m. on Thursday, June 21st. Tear down must be completed by 12:00 noon on Sunday, June 24th.

Forward your business card size ad in JPG format to twatts@elcic.ca by March 15th. For any further information, please contact Tanya Watts, Convention Assistant at (204) 984-9167 or by e-mail using the address noted.

February 2007



Evangelical Lutheran Church in Canada
Eleventh Biennial Convention, June 21-24, 2007
University of Manitoba, Winnipeg, Manitoba
REGISTRATION FORM

Exhibitor Registration Deadline: March 15, 2007

EXHIBITOR REGISTRATION FORM

RETURN TO: Barb Wiebe
Convention Registrar, ELCIC
302-393 Portage Avenue
Winnipeg, Manitoba
R3B 3H6

TO REGISTER:

Please complete this form in detail and return it with your payment as soon as possible but no later than MARCH 15, 2007. As Exhibitors are also required to register as a visitor, please complete and include the Visitor Registration form. Thank you.

EXHIBITOR INFORMATION:

Name of Organization: _____
Contact Person: _____
Address: _____
City: _____ Province: _____ Postal Code: _____
Work Phone: _____ Fax Number: _____ Home Phone: _____
E-Mail: _____

EQUIPMENT:

Yes, we require ____ table(s) for our display @ \$125 per table.

Electrical power will be supplied - list the equipment to be plugged in:

PAYMENT ENCLOSED:

Exhibitors:

Display Table Fee \$125 per table Total Enclosed \$ _____

(Make cheque payable to ELCIC)

FOR OFFICE USE ONLY:

Payment Received: Cheque # _____ Amount \$ _____ Date Received: _____
Initial: _____